

**Expression of Interest**

**for**

**Empanelment of Reputed Agencies with Karaikal Municipality for providing  
Solid Waste Management / processing service to Bulk Waste Generators in  
Karaikal Municipality limits.**

Eol Reference No: 55-2/Health/KM/BWG/2023-2024

**KARAIKAL MUNICIPALITY**

Dr.Ambetkar Street

Karaikal - 609 602

## 1. Expression of Interest Notice

As per the Solid Waste Management Rules 2016, all the Bulk waste generators, shall within one year from the date of notification of these rules and in partnership with the local body ensure segregation of waste at source by the generators as prescribed in these rules, facilitate collection of segregated waste in separate streams, Handover Recyclable Materials to either the authorised Waste Pickers or the Authorized Recyclers. The bio - degradable waste shall be processed, treated and disposed- off through composting or bio-Methanation within the premises as far as possible. The residual waste shall be given to the waste collectors or agency as directed by the local body. It has been noticed that currently Bulk Waste Generators in the city are lacking adequate in-house expertise. This challenge has led to substantial sub-optimization of waste - conversion and increase in the waste disposal at the dump yard in the city.

To combat this challenge in consonance with Karaikal Municipality Solid Waste Management (KM-SWM) Bye-laws, 2021. Karaikal Municipality has planned to empanel waste processing Agencies and such empanelled list of service providers will be published in the Karaikal Municipality official website. The Bulk Waste Generator in the city can access the portal and be aware of the list of such empanelled service providers and directly avail the services.

This Request for Expression of interest is floated for Empanelment of Reputed Agencies with Karaikal Municipality for providing waste processing Service, in the Karaikal Municipality Limits. The intending Agencies who meet the minimum said eligibility criteria would be empanelled with Karaikal Municipality and the list of such empanelled vendors would be published in the Karaikal Municipality official website so that the Bulk Generators in the city can access the portal and be aware of list such empanelled service providers and directly avail the services.

### **Bulk Waste generators:**

Bulk waste Generators includes buildings occupied by the Central government departments or undertakings, State Government Departments or Undertakings, Local bodies, Public Sector Undertakings or Private Companies, Hospitals, Nursing Homes, Schools, Colleges, Universities, other Educational Institutions, Hostels, Hotels, Commercial Establishments, Markets, places of Worship, Residential Apartments / Gated Communities / group housing having more than 25 dwelling units, stadia, and sports complexes, with an average waste generation rate exceeding 50kg per day or area exceeding 5000 Sqm. However, Karaikal Municipality reserves the right to modify the threshold of waste generation for being declared as bulk waste generator at any later point of time and also the manner of collection of bulk waste, as notified through an official order.

The salient features particulars and Guidance for implementation role of the Bulk Waste Generators as per Karaikal Municipality Solid Waste Management (KM-SWM) Bye-laws, 2021 is available in Karaikal Municipality Website. <http://kklmun.in/>

The expression of interest document must be mailed to: [municipal.kkl@py.gov.in](mailto:municipal.kkl@py.gov.in) and submission of hard copy shall be sent to this Municipality to the following address by register posts.

The Commissioner,  
Karaikal Municipality  
Dr. Ambetkar Street,  
Karaikal - 609 002

The last date for submission of documents by 3.00 PM on 11-01-2024

**COMMISSIONER  
KARAIKAL MUNICIPALITY**

## 2. Terms of Reference

The following are broad contour of the scope of work envisaged for empanelled vendors to provide service to Bulk Waste Generators in the City,

- I. *Assess the characteristics of the waste generated at the respective site of the Bulk Waste Generator.*
- II. *Propose an optimal segregation of Waste generated and*
- III. *Propose and implement a plan for transition to the micro-compost plant/ any alternative processing for biodegradable waste in situ or its own premises of Empanelled vendor and diverting the waste being sent to the landfill.*
- IV. *To channelize the segregated recyclable dry waste to authorized recyclers.*
- V. *Arrive at overall composite conversion approach, frequency & minimum quality of supply, cost of service Revenue Generation, monitoring mechanism, etc.,*
- VI. *Sign up of MoU / work agreement for the engagement.*
- VII. *To file periodic returns to Karaikal Municipality with respect to its operations as per directions and format issued by Karaikal Municipality from time to time.*
- VIII. *Karaikal Municipality shall create a provision in their online portal a provision for each of the empanelled vendor under this EoI wherein the vendor shall update their consent to continue the service as part of empanelled at the end of every 12 months or any period specified by the authority for the respective intending Agency. In case of any vendor who fail to update the status on the online portal shall be automatically removed from empanelment list published in the web portal. Once removed such vendors shall need to reapply afresh and once again the intending Agency would be subjected to scrutiny and post compliance on the scrutiny the intending Agency shall be brought back into the empanelment list.*
- IX. *To halt the service of empanelled vendors within six months of prior notice by Commissioner, Karaikal Municipality as per the strategic approach/ requirements /need arising to Karaikal Municipality.*

### 3. Instructions to Intending Agencies

#### 3.1. Eol Key details:

Sl.No	Eol Parameters	Details
1	Eol Inviting and Accepting authority	The Commissioner, Karaikal Municipality, Karaikal - 609 602
2	Name of the work	Expression of interest for Empanelment Reputed Agencies with Karaikal Municipality for providing Solid Waste Processing Services for Bulk waste generators in Karaikal Municipality limits.
3	Eol Reference No	NO.55-2/Health/KM/BWG/2023-2024
4	Eol Evaluation Criteria	Compliance basic criteria mentioned in section 3.11 of this Eol
5	Bid documents will be available in Karaikal Municipality website:	<a href="http://kklmun.in/tender.php">http://kklmun.in/tender.php</a> (or) <a href="http://kklmun.in/whatsnew.php">http://kklmun.in/whatsnew.php</a> 20-12-2023 to 11-01-2024 3.00 p.m.
6	Contact details	The Commissioner, Karaikal Municipality, Dr. Ambetkar Street, Karaikal-609 602. Mobile: 94433 84585
7	Last date for receipt of queries for this Eol	Queries can be submitted on or before in writing or by email: <a href="mailto:municipal.kkl@py.gov.in">municipal.kkl@py.gov.in</a> till 05-01-2024
8	Eol - Response Proposal submission details	Up to 11-01-2024 at 3.00 PM, The bids must be submitted through mail <a href="mailto:municipal.kkl@py.gov.in">municipal.kkl@py.gov.in</a> and a hard copy shall necessarily be submitted with in the above stipulated period addressed to the following address.  The Commissioner, Karaikal Municipality, Dr. Ambetkar Street, Karaikal-609 602.  Eol submitted beyond the due date and time shall be summarily rejected.

9	Opening of response proposal for Eol	The Commissioner, Karaikal Municipality, Dr. Ambedkar Street, Karaikal-609 602.  Specific date of evaluation of Eol will be intimated through mail at least 3 days before.
10	Validity	90 days from the date of evaluation of the Proposal
11	Response proposal	All pages of the response proposal (scanned soft copy and hard copy) to be signed by Authorised signatory of the bidding organisation or lead firm (in case consortium/JV)
12	Evaluation & shorting of consultants	The response proposal would be scrutinised and shortlisted by the technical committee appointed by the Authority & the empanelled vendors be intimated by the authority.

### 3.2. Amendment to the Expression of Interest (Eol)

At the time prior to the deadline for submission of Eol, Karaikal Municipality, for any reason, whether on its own initiative or in response to clarification requested by a prospective intending Agency, may modify, change, incorporate or delete certain conditions in the invitation for Eol by amendment notified to the prospective intending Agencies or provided intent of submitting Eol. Such amendment shall be binding on any firm which may desire to submit an Eol. Karaikal Municipality at its discretion, may extend the deadline for the submission of Eol subsequently to issue of Amendment and or Supplemental information.

### 3.3. Language of Eol Response Proposal

The language of the Eol Response proposal shall only be in English, all financial figures quoted as project experience shall be in Indian Rupees.

### 3.4. Cost of Eol

Eol's should be accompanied by a DD of Rs.1000/- in favor of **The Commissioner, Karaikal Municipality** payable at Karaikal (Non Refundable). The intending Agency shall bear all costs associated with the preparation and submission of the Eol, including cost of presentation for the purposes of clarification of the Eol, the preparation or execution of any benchmark demonstrations, simulation or laboratory service or for any work performed prior to the execution of a formal contract if so desired by the intending Agency. For any reason or in any case, Karaikal Municipality will not take responsibility or liability for these costs. All materials submitted become the property of Karaikal Municipality and may be returned at its sole discretion.

### **3.5. Intending Agency Type: Sole Intending Agency / Consortium**

Any intending Agency in India or abroad with the relevant qualifications can submit response proposal for this Eol. The intending Agency can choose bid on sole capacity or as consortium i.e. with partners with complementing skill sets. Consortium may be defined as group of entities with complementing skill sets join together to comprehensively meet the project requirements. One of the member shall termed as lead member who shall hold maximum stake w.r.t project scope activities and would play the anchor and Single Point of Contact for this Project. A maximum 2 members including the Lead Intending Agency would be allowed to form consortium. In case of consortium has to provide Consortium Agreement as per prescribed format in Annexure - II(b) Section 4 duly signed and sealed by the authorized person. In case of consortium bid, the Consortium Agreement shall clearly articulate the roles and responsibilities, workshare amongst each of the consortium members. It shall be ensured that the Lead Member of the consortium shall hold a major work share among the consortium members.

### **3.6 Submission of Eol**

Intending Agencies are solely responsible for timely submission of their Eol online in the format given in Section 4 - Annexures (collectively referred as Eol) as per timelines and details given in the Section 3.1 of this Eol.

The Authority may extend the deadline for submission of bids by issuing an amendment, in which case all rights and obligations of the Authority and the intending Agencies previously subject to the original deadline will then be subject to the new deadline.

The Eol shall be typed and shall be signed by the Intending Agency or persons duly authorized to sign the Eol response proposal to the Contract. The letter of authorization shall be indicated by written power-of-attorney accompanying the bid as per Section 4 - Annexure VI

1. Intending Agencies should examine all Instructions, Scope of Work and Terms and Conditions as given in the Eol document.
2. The Eol shall contain no interlineations, erasures, overwriting except as necessary to correct errors made by the Intending Agency, in which case, such corrections shall be attested with full signature of the intending Agency or Authorized Signatory of the intending Agency.
3. The supporting documents and other documents as given in the Eligibility Criteria shall be submitted in the Eol response proposal. The Eol response proposal shall not contain any indications of the Price whether directly or indirectly otherwise the Eol will be summarily rejected.
4. The response proposal shall be bound, signed on all pages along with original DD of Rs.1000/- in favor of "The Commissioner, Karaikal Municipality" payable at Karaikal (Non Refundable) and sealed in a single cover. The cover shall be bear the Eol Reference details, Agency (for Empanelment) inviting Authority' details &

address, intending Agencies Organisation name & address. The cover shall be sealed completely devoid any loose/ Breakages in the cover. Also, the bids must be submitted through mail [municipal.kkl@py.gov.in](mailto:municipal.kkl@py.gov.in)

### **3.7. Opening of Eol**

Eol's shall be evaluated in presence of intending Agency's representatives (if they are present, else it will be evaluated in presence of the other representatives, officials present). The Eol shall be evaluated at the address mentioned above in section 3.1

Karaikal Municipality will evaluate all Eol's as per schedule mentioned in this section 3.1 If all documents mentioned in each part of proposal are not found, then Eol will be summarily rejected. The intending Agency's representative willing to attend the evaluating of the bids shall bring authorization letter. The intending Agency's representative shall sign an attendance register.

### **3.8. Eol Response Proposal Checklist**

The Eol from prospective intending Agencies should include following documentation:

1. Covering Letter as per format prescribed in Annexure - 1 of Section 4 of this Eol.
2. Compliance Matrix with respect to the Qualifying Criteria and Supporting Documents required in the Section 3.11.
  - a. Organizational Profile Annexure - VIII of Section 4
  - b. Details of the two ongoing / completed projects executed for last 2 years in format prescribed in Annexure - V of Section 4 along with supporting documents.
  - c. In case of Consortium Bid then copy of MoU / consortium Agreement.
3. Bid Signing authority: Copy of Power of Attorney (PoA) for signing of the Eol Response Proposal (Annexure - VI of Section -4). In case of consortium Bid, in addition to the PoA the letter from consortium members for their consent for the submission and proposed bid signing authority (Annexure - VII).
4. Eol's should be accompanied by a DD of Rs.1000/- in favor of "The Commissioner, Karaikal Municipality" payable at Karaikal (Non Refundable).

### **3.9. Evaluation Process**

All the response proposals submitted for this Eol would be evaluated as per Eol Evaluation Criteria mentioned in Section 3.8 & 3.11 and other terms and conditions mentioned in the Eol. The evaluation committee shall scrutinize the received response proposals for this Eol and shortlist among the top qualified consultants for acceptance or reject of empanelment of the respective intending Agency. The empanelled consultants shall be duly informed & list of empanelled vendors shall also be published in the Karaikal Municipality website for public consumption.



As part of evaluation the intending Agencies shall be asked to make a technical presentation of their credential, process followed, etc. at place of the Agency (for Empanelment) inviting Authority. During the presentation, the evaluation committee may seek necessary queries from the intending Agency. Based on the clarification provided by the intending Agencies the technical committee would take the final decision on compliance of the intending Agency for empanelment. If required the Evaluation committee or its designated representatives shall visit the sites of the intending Agency for necessary inspections. The intending Agency shall extend all necessary support during any such on-site inspection / visits paid by the Karaikal Municipality Representatives.

Post Karaikal Municipality evaluation of the intending Agency, the Karaikal Municipality would scrutinize list of intending Agencies who meet the required pre-requisite for empanelment by Karaikal Municipality for the specified service. The list such complied intending Agencies and their contact details shall be published in the Karaikal Municipal Website.

**3.10. Publishing of Empanelled list of Intending Agencies.**

The empanelment process is an on-going activity for the intending Agencies who submitted the bids on this Eol submission date would be evaluated and successfully intending Agencies shall be empanelled and their details be published Municipality Portal.

Other potential vendors who intend to apply for this empanelment shall wait for subsequent calls and get themselves empanelled with Karaikal Municipality for the require services.

**3.11. Eol Eligibility Criteria**

The intending Agency by himself or through a consortium partner(s) should provide the Solution / Services specified in the Eol. The solution encompasses the supply, installation, integration, and post-implementation support and operations.

The intending Agency must meet the following Qualification requirements

Sl.No.	Pre- Qualification Criteria	Support Documentary Evidence
1	The Sole intending Agency / all members of the Consortium members, shall be Company, firm, SPV/ incorporated under respective Act in India for at least Two years as on 31st March 2023. A person / NGO are in the field of SWM with the required technical experience.	<ul style="list-style-type: none"> <li>✓ Self-Declaration from the competent authority counter signed by the authorized signatory for the Eol Response proposal as per prescribed format. (Annexure - 1).</li> <li>✓ Copy of Certificate of incorporation / registration of the bidding entity in the respective country. (Annexure - II a).</li> <li>✓ Copy of Consortium agreement to work together in case of winning the project as per prescribed format. (Annexure - II b)</li> </ul>

2	The Sole intending Agency / all members of the consortium members shall have positive net-worth as per last audited financial year.	Certificate from the Statutory Auditor (Annexure - III)
3	The Sole intending Agency / Lead member in case of consortium, shall have to be submitted for the last 2 audited financial years.	Certificate from the Statutory Auditor
4	The Sole intending Agency / all members of the consortium members shall NOT be blacklist / debarred by any of the Central / State Government of India / Multi - Lateral Funding Agencies	Self-certification signed by Authorized Signatory of intending Agency / all members of the consortium members. (Annexure - IV)
5	The Sole intending Agency / all members of the consortium members. (i.e. combined Experience of all consortium members) shall have experience in Two Ongoing/completed in last two years similar to Waste processing services.	Copy of Contract / Work Orders Completion certificate from the respective client. Details of each project cited against each dimension shall need to be filled in with the content from Work Order / Agreement. (Annexure - V)

**Some of the other regulations are as follows:**

- All the Intending Agencies, for the purpose of submitting an EoI shall treat the content of this document as private and confidential.
- Intending Agency / Consortium (all members of consortium) shall be equally responsible for the successful implementation of project
- Intending Agency / Consortium (all members of consortium) shall be jointly and severally liable to the respective scope of work envisaged for this project articulated in the consortium agreement.
- It may be noted that the intending Agency cannot sub-contract any part of the work without prior written approval of the Karaikal Municipality. However, even if the work is subcontracted, the sole responsibility of completing it on-time and to the satisfaction of the Karaikal Municipality shall lie with the intending Agency. The intending Agency shall be held responsible for any delay/error/non-compliance etc. of its subcontracted vendor.
- The details of the sub-contracting agreements (if any) between both the parties must be submitted to the Karaikal Municipality.

#### 4- ANNEXURES

##### Annexure - I: Cover Letter

(To be submitted by the responder on the responder's letter head)

{Place}  
{Date}

To

The Commissioner,  
Karaikal Municipality  
Dr. Ambetkar Street,  
Karaikal - 609 602

**Ref : Eol Ref.No - 55-2/Health/KM/BWG/2023-2024**

**Sub :** Response to the Expression of interest for Empanelment of Reputed Agencies with Karaikal Municipality for providing Solid Waste Management/Processing Service for Bulk Waste Generators , in the Karaikal Municipal limits- reg

I/We hereby confirm that I/we have studied and understood the Expression of Interest document completely. I/We hereby undertake that I/We understand that the Scope of Work and Requirement of this Eol is indicative only and not exhaustive in any manner and that the final scope of work and technical specification will be decided by the Karaikal Municipality at their discretion. I/We hereby indemnify the Karaikal Municipality from using our proposed solution and or technical specifications and I/We hereby declare that I/We shall not be having any claim and/or right for the said usage. I/We hereby undertake that I/We understand that the Karaikal Municipality reserves the right to float a separate the scope of work and requirements as mentioned in this Eol. In case my/our response to this Eol is short listed, I/We hereby undertake that the Karaikal Municipality reserves the right to short list responder(s) for further scrutiny of this Eol and in case of my/our response being rejected I/We shall have no claim of any sort in the further process.

I/We hereby affirm that our response is valid for a period of 90 days from the date of Eol opening.

-----

**Date:**

**Place:**

**Annexure - II a : Self Declaration of the Intending Agency's Incorporation Details**

*(To be submitted on the Letterhead of the responding agency)*

{Place}

{Date}

**To**

The Commissioner,  
Karaikal Municipality  
Dr. Ambetkar Street,  
Karaikal - 609 602

**Ref : Eol Ref. 55-2/Health/KM/BWG/2023-2024**

**Sub:** Self Declaration on intending Agency's incorporation details in response to the Expression of Interest - Consultancy Services for DPR, RfP, Bid Processing & Implementation Supervision of Solid waste Management Projects-Reg.

**Dear Sir,**

We confirm that following table reflects Company's Incorporation details as mandated in the evaluation criteria of this Eol.

S.No.	Details	Name of Company as Originally incorporated along with name change if any	Name of Country where it is Incorporated	Incorporating Agency details	Date of Incorporated
1	Sole Intending Agency				
2	Consortium (if applicable)				
2.a	Lead Intending Agency				
2.b	Consortium Member_1				
2.c	Consortium Member_2 (if applicable)				

Intending Agencies Company Seal:

Authorized Signatory Signature:

Authorized Signatory Name and Designation:

**Annexure-II b : MoU / agreement among Consortium members (applicable only in case for consortium intending Agencies)**

**DRAFT MEMORANDUM OF UNDERSTANDING EXECUTED BY MEMBERS OF THE CONSORTIUM. The Agreement to be valid for a minimum period of 2.5 Years or till the end of the Contract Period, whichever is later.**

*[On Non-judicial stamp paper of INR 100 duly attested by notary public]*

This Memorandum of Understanding (MoU) entered into this day of [Date] [Month] 2024 at [Place] among \_\_\_\_\_ (hereinafter referred to as "\_\_\_\_\_") and having office at [Address], India, as Party of the First Part and \_\_\_\_\_ (hereinafter referred to as "\_\_\_\_\_") and having office at [Address], as Party of the Second Part and \_\_\_\_\_

(Hereinafter referred to as "\_\_\_\_\_") and having office at [Address], as Party of the Third Part.

The parties are individually referred to as Party and collectively as Parties.

WHEREAS Karaikal Municipality has issued a Request for Proposal dated [Date] (RfP) from the Applicants interested in Eol...

AND WHEREAS the Parties have had discussions for formation of a Consortium for bidding for the said Project and have reached an understanding on the following points with respect to the Parties' rights and obligations towards each other and their working relationship.

AS MUTUAL UNDERSTANDING OF THE PARTIES, IT IS HEREBY AGREED AND DECLARED AS FOLLOWS:

i. The purpose of this Agreement is to define the principles of collaboration among the Parties to:

Submit a response jointly to Bid for the "Eol..." as a Consortium.

- a. Sign Contract in case of award.
- b. Provide and perform the services which would be required under the Eol and RfP (which is to be floated to the shortlisted intending Agencies)

This Agreement shall not be construed as establishing or giving effect to any legal entity such as, but not limited to, a company, a partnership, etc. It shall relate solely towards the Purchaser for “EOI...” for and related execution works to be performed pursuant to the Contract and shall not extend to any other activities.

iii. The Parties shall be jointly and severally responsible and bound towards the Purchaser for the performance of the works in accordance with the terms and conditions of the BID document, and Contract.

iv. ----- (Name of Party) shall act as Lead Partner of the Consortium. As such, it shall act as the coordinator of the Party’s combined activities and shall carry out the following functions:

- a. To ensure the technical, commercial and administrative co-ordination of the work package
- b. To lead the contract negotiations of the work package with the Purchaser.
- c. The Lead partner is authorized to receive instructions and incur liabilities for and on behalf of all Parties.
- d. In case of an award, act as channel of communication between the Purchaser and the Parties to execute the Contract

v. That the Parties shall carry out all responsibilities as Developer in terms of the Project Agreement.

vi. That the broad roles and the responsibilities of each Party at Data Collection and Survey stage shall be as below:

Party A: \_\_\_\_\_

Party B: \_\_\_\_\_

Party C: \_\_\_\_\_

vii. That the broad roles and the responsibilities of each Party at Data Analysis, Strategy roadmap and DPR Preparation and RfP Preparation stage shall be as below:

Party A: \_\_\_\_\_

Party B: \_\_\_\_\_

Party C: \_\_\_\_\_

viii. That the Parties affirm that they shall implement the Project in good faith and shall take all necessary steps to see the Project through expeditiously.

ix. That this MoU shall be governed in accordance with the laws of India and courts in [Puducherry] shall have exclusive jurisdiction to adjudicate disputes arising from the terms herein.

In witness whereof the Parties affirm that the information provided is accurate and true and have caused this MoU duly executed on the date and year above mentioned.

(Party of the first part)

(Party of the second part)

(Party of the third part)

Witness:

i. \_\_\_\_\_

ii. \_\_\_\_\_

**Annexure- III: Self Declaration of the Organisation's Financial Status**

*(To be submitted by the responding agency's Statutory Auditor)*

{Place}

{Date}

To,

The Commissioner,  
Karaikal Municipality  
Dr. Ambetkar Street,  
Karaikal - 609 602

**Ref** : Eol Ref.No - 55-2/Health/KM/BWG/2023-2024

**Sub.** : Expression of Interest for Empanelment of Reputed Agencies with Karaikal Municipality for providing Solid Waste Management/Processing Service for Bulk Waste Generators, in the Karaikal Municipal limits - Reg

Dear Sir,

We confirm that following reflects s our company's financial details as mandated in the evaluation criteria of this Eol.

Sl. No	Details	Audited Current Year (Y)	Audited Previous Year (Y-1)	Audited Year Before Year (Y-2)	Average for 3 years
1	Net worth				
2	Turnover from Consulting Services				

**Note: the above figures shall be quoted in INR duly for companies turnover in foreign currencies shall calculated to an equivalent INR value with Exchange Rate as on 1<sup>st</sup> April 2022**

Place:

Date:

Statutory Auditors Name and Designation:

Statutory Auditors Signature:

Seal from Statutory Auditors:



**Annexure- IV: Self Declaration of the Intending Agency's Professional Resource Strength**

*(To be submitted on the Letterhead of the responding agency)*

{Place}

{Date}

To,

The Commissioner,  
Karaikal Municipality  
Dr. Ambedkar Street,  
Karaikal - 609 602

**Ref** : EoI Ref.No - 55-2/Health/KM/BWG/2023-2024

**Sub.** : Expression of Interest for Empanelment of Reputed Agencies with Karaikal Municipality for providing Solid Waste Management / Service for Bulk waste generators, in the Karaikal Municipal limits- Reg.

**Dear Sir,**

I/ We confirm that our Company, -----, is not blacklisted or debarred in any manner whatsoever by any of the Central/Sate Government in India or Multi-lateral funding agencies on any funding including but not limited to indulgence in corrupt practice, fraudulent practice, coercive practice, Undesirable practice or restrictive practice.

Place:

Date:

Intending Agencies Company seal:

Authorized Signatory's Signature:

Authorized Signatory's Name and Designation:

**Note:**

***This self- declaration shall be given by the Sole Intending Agency in case of consortium then all the members of the consortium shall need to submit this self- declaration in their respective letter heads.***

## Annexure- V: Prior Work Experience

The projects cited against the evaluation criterion shall have project one-page project description as follows

(For each of the project)

Sl. No.	Item	Description	Document Reference
1	Project Name and compliance with project Dimensions viz. Solid Waste Management project services.		
2	Client Name, Contact Address & Phone umber		
3	Nature of project		
4	Bidding entities' Capacity in this project: Sole intending Agency / Lead Intending Agency / Consortium member		
5	Brief project Scope		
6	Project Duration		
7	Project Start and End Date		
8	Project Current Status (Completed / In-progress)		
9	Total Consultancy Contract Value including extensions / Change Requests, if any		
10	Signed Copy of Work Order		
11	Signed Copy of Client Certificate (if any)		
12	Which of following envisaged scope of this Eol is reflecting in this project (a) Micro - Composting for Bulk Waste Generator		

**Annexure- VI : Power of Attorney (POA) for Signing the Eol Response Proposal**

**POWER OF ATTORNEY**

*[To be executed on non-judicial stamp paper of the appropriate value in accordance with relevant Stamp Act. The stamp paper to be in the name of the company who is issuing the power of attorney.]*

We, M/s. \_\_\_\_\_ (name of the firm or company with address of the registered office) hereby constitute, appoint and authorise Mr./Ms. \_\_\_\_\_ (Name and residential address) who is presently employed with us and holding the position of \_\_\_\_\_, as our Attorney to do in our name and our behalf all or any of the acts, deeds or things necessary or incidental to our Eol for the Project \_\_\_\_\_ (name of the Project), including signing and submission of the Eol Response Proposal, participating in the meetings, responding to queries, submission of information or documents and generally to represent us in all the dealings with Client or any other Government Agency or any person, in connection with the works until culmination of the process of bidding till the Project Agreement is entered into with Karaikal Municipality and thereafter till the expiry of the Project Agreement.

We hereby agree to ratify all acts, deeds and things lawfully done by our said Attorney pursuant to this power of attorney and that all acts, deeds and things done by our aforesaid Attorney shall and shall always be deemed to have been done by us.

(Add in the case of a Consortium)

Our firm is a Member or Lead intending Agency of the Consortium of \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_

Dated this the \_\_\_\_\_ day of \_\_\_\_\_ 2022

(Signature and Name of authorized signatory)

**Note: If the bidding entities have a board resolution which resolute the powers towards signing the Eol Response Proposals then the copy of board resolution would suffice.**

**Annexure- VII : Letter of Consent authorising lead intending Agency to sign the Response Proposal on behalf of the consortium members**

*(To be submitted on the Letterhead of the consortium member's Letter Head)*

{Place}  
{Date}

To,

The Commissioner,  
Karaikal Municipality  
Dr. Ambetkar Street,  
Karaikal - 609 602

**Ref :** Eol Ref.No - 55-2/Health/KM/BWG/2023-2024  
**Sub. :** Self Declaration of not been blacklisted in response to the Expression of Interest - for Empanelment of reputed Agencies with Karaikal Municipality for providing Solid Waste Management Services- Reg.

Dear Sir,

We confirm that our company, \_\_\_\_\_, the Members of the Consortium comprising of M/s. \_\_\_\_\_, M/s. \_\_\_\_\_ and M/s. \_\_\_\_\_ (the respective names and addresses of the registered offices to be given) are interested in bidding for the Project and implementing the same in accordance with the terms and conditions contained in the Eol Documents. The members of the Consortium to designated Mr. / Ms. \_\_\_\_\_ from the lead member with all necessary power and authority to do, for and on behalf of the Consortium, all acts, deeds and things as may be necessary in connection with the Consortium's Eol response for the Project. As the lead member of the Consortium, to do on behalf of the Consortium, all or any of the acts, deeds or things necessary or incidental to the Consortium's RFP response for the Project, including submission of the RFP response, participating in meetings, responding to queries, submission of information or documents and generally to represent the Consortium in all its dealings with Client or any other Government Agency or any person, in connection with the Project until culmination of the process of bidding till the Project Agreement is entered into with Client and thereafter till the expiry of the Project Agreement.

Place:

Date:

Intending Agency's Company Seal:

Authorized Signatory's Signature:

Authorized Signatory's Name and Designation:

**Annexure- VIII: Organizational Profile - Overview**

<b>Sl. No</b>	<b>Description</b>	<b>Details (to be filled by the responder to the Eol)</b>
1.	Name of the company	
2.	Official address	
3.	Phone No. and Fax No.	
4.	Corporate Headquarters Address	
5.	Phone No. and Fax No.	
6.	Web Site Address	
7.	Details of Company's Registration	
8.	Name of Registration Authority	
9.	Registration Number and Year of Registration	
10.	Government issued TAX registration No.	
11.	Permanent Account Number (PAN)	
12.	Details of Legal Status of Company Type	

**Note: If a consortium is proposed, above details must be filled for each of the member firm.**

**Contact Details of official of the intending Agency, as authorized signatory for the Eol**

<b>Details</b>	<b>Primary Contact</b>	<b>Secondary Contact</b>
Name		
Title		
Company Address		
Phone		
Mobile		
Fax		
E-mail		

**JUNIOR ENGINEER (HEALTH)**

**ASSISTANT ENGINEER**

**EXECUTIVE ENGINEER**

**COMMISSIONER**